# Saxtead Parish Council

**You are summoned to attend an Extraordinary meeting of Saxtead Parish Council to be held at the Old Mill House Public House, Saxtead IP139QE Wednesday 14th October 2026 7:00pm**

# AGENDA

# Extraordinary Parish Council Meeting

**SPC/26/10/174: Chairperson's welcome**

**SPC/26/10/175: *Recording:*** *The Council, members of the public and the press may record/ film/ photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk (in advance) who will instruct that they ae not included in the filming.*

**SPC/26/10/176: Co-option of Councillors – if applicable**

**SPC/26/10/177: To receive apologies for absence** – to consider Cllr Slater's correspondence to the Chair and the Clerk concerning Section 85(1) of the Local Government Act 1972, the reason for Cllr Slater's absences from Council meetings.

**SPC/26/10/178: Declarations of Interest**

**SPC/26/10/179: Public Forum**

**SPC/26/10/180: Minutes.**

a) To sign the Minutes of the Parish Council meeting 10th September 2026 as a true record.
b) Matters Arising September 10th meeting not elsewhere on the agenda – To Note

**SPC/26/10/181: Councillors' Reports**

a) Suffolk County Council – Cllr Stephen Molyneux – **None received to date**
b) East Suffolk District Council – Cllr Langdon-Morris – **None received to date**

**SPC/26/10/182: Village Events**

a) Classic Car rally update - Defer
b) Celebrating Saxtead - Defer
c) Litter-pick update – Defer
**d)** Neighbourhood Watch – Defer

**SPC/26/10/183: Projects**

a) SID report / extra pole – Clerk – pole scheduled for installation this calendar year
b) Speed Camera volunteers report - Defer

c) Layby monitoring / fly tipping – Defer
d) Drainage works around the Green – Defer
e) Little Saxtead Pond – Clerk – paperwork sent to ESDC

**SPC/26/10/184: Correspondence –** None to consider

**SPC/26/10/185: Finance**

a) To authorise cheques for signature – none have been raised
b) Following review Insurance premium 26/27 paid to Zurich insurance for **£327.00**
c) Balances as at **30th September 2026**

**Community Ac £ 7,274.83 Premium Ac £ 6,095.09**

d) To receive and approve payments since last meeting

| | £ |
|---|---|
| a) Clerk Salary Sept 2026 | 405.16 |
| b) P30 HMRC Tax Sept 2026 | 109.20 |
| c) Zurich Council Insurance 2026-27 | 327.00 |

**NOTE :** Income from Celebrating Saxtead £1,451.80

**SPC/26/10/186: Audit Preparation 2026 / 27**

a) Statement of Internal Controls - Clerk

**SPC/26/10/187: Appointment of Officers & Council representatives-** None to be considered

**SPC/26/10/188: Planning Matters**

a) To receive planning decisions: - None received to date
b) To consider any planning applications

Application no.: **DC/26/3211/LBC** - **Site address**: Perry Acres, Church Road, Saxtead, Woodbridge, Suffolk IP13 9QT (Not in Saxtead Village)

**SPC/26/10/189: Any Other Business – For next agenda**

(A) Works on and around the Green - Water course
(B) Village notices board stability-

**SPC/2610/190: Date of next meeting, time and venue.**

Peter Grogan Clerk to Saxtead Parish Council