

Saxtead Parish Extraordinary Council meeting
8th May 2025 7:00pm
Old Mill House Public House, Saxtead, IP13 9QE

DRAFT MINUTES

1. **Attendance** Present: Cllr Evelyn Sullivan (Chair) Cllr Jonathan Sullivan, Cllr Nick Barlow Shepherd

The Clerk Peter Grogan and seven members of the public attended the meeting.

2. **Welcome** – The Chair welcomed everyone to the meeting and read the statement on recording.

3. **Apologies:** Apologies from Cllr Slater – Approved and Suffolk Constabulary

As there were only 3 Elected Councillors present the Clerk advised that the meeting was not quorate and that no further business could be conducted as no votes would be valid.

There was a clear need to establish another meeting to elect a Council Chair and Vice Chair, approve the Final accounts and the approval of the audit and AGAR for 2024-25. It was agreed an Extraordinary meeting, to include the AGM, would be held in early June to agree all this statutory administration.

4. **Date and time of next Parish Council Meeting:** The Extraordinary Parish Meeting and AGM will be on Tuesday 5th June 2025 at 7:00pm in the Old Mill Public House.

The Chair closed the meeting at 7:50pm

Peter Grogan
Parish Clerk
04/06/25